

**NORTHAMPTON BOROUGH COUNCIL**  
**Overview and Scrutiny Committee**

Your attendance is requested at a meeting to be held at The Jeffrey Room,  
The Guildhall, St. Giles Square, Northampton, NN1 1DE on  
Monday 12 November 2018 at 6pm

**George Candler**  
**Chief Executive**

If you need any advice or information regarding this agenda please phone Tracy Tiff, Scrutiny Officer, telephone 01604 837408 (direct dial), email [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk) who will be able to assist with your enquiry. For further information regarding **Overview & Scrutiny Committee** please visit the website [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny)

**Members of the Committee**

Chair	Councillor Jamie Lane
Deputy-Chair	Councillor Graham Walker
Committee Members	Councillor Rufia Ashraf Councillor Mohammed Azizur Rahman ( Aziz) Councillor Jane Birch Councillor Alan L Bottwood Councillor Gareth Eales Councillor Penelope Flavell Councillor Luke Graystone Councillor Paul Joyce Councillor Samuel Kilby-Shaw Councillor Dennis Meredith Councillor Cathrine Russell Councillor Brian W Sargeant Councillor Zoe Smith

**Calendar of meetings**

<b>Date</b>	<b>Room</b>
4 February 2019 6:00 pm 29 April 15 July	All meetings to be held in the Jeffery Room at the Guildhall unless otherwise stated

# Northampton Borough Overview & Scrutiny Committee

## Agenda

Item No and Time	Title	Pages	Action required
1 6:00pm	Apologies		Members to note any apologies and substitution
2	Minutes	1 - 5	Members to approve the minutes of the meeting held on 24 September 2018.
3	Deputations/Public Addresses		<p>The Chair to note public address requests.</p> <p>The public can speak on any agenda item for a maximum of three minutes per speaker per item. You are not required to register your intention to speak in advance but should arrive at the meeting a few minutes early, complete a <a href="#">Public Address Protocol</a> and notify the Scrutiny Officer of your intention to speak.</p>
4	Declarations of Interest (Including Whipping)		Members to state any interests.
5 6:10PM	HIMO Research	6 - 8	The Committee to receive a briefing around the research undertaken around HIMOs.
6 6:30pm	Hiring of Rooms at the Guildhall	9 - 12	The Committee to receive a briefing around Revenue from the hiring of rooms at the Guildhall.
7 6:45pm	Tenancies and Housing Stock		The Committee to receive a briefing around tenancies and how housing stock is increasing and maintained.
8	Monitoring Of O&S Reports		
8 (a) 7:00pm	NBC Owned Street Lighting		
9 7:15pm	Cabinet Response to Overview and Scrutiny Reports	13 - 23	The Committee to receive Cabinet's response to its reports: Child Sexual Exploitation Dementia Friendly Town
10	Scrutiny Panels		The Overview and Scrutiny Committee to receive a progress report from the three Scrutiny Panels.

## Northampton Borough Overview & Scrutiny Committee

			In accordance with the Scrutiny Panel Protocol this item is for the Committee's information with no discussion.
<b>10 (a) 7:20pm</b>	<b>Scrutiny Panel 1</b>	<b>24</b>	
<b>10 (b) 7:25pm</b>	<b>Scrutiny Panel 2</b>	<b>25</b>	
<b>10 (c) 7:30pm</b>	<b>Scrutiny Panel 3</b>	<b>26</b>	
<b>10 (d) 7:35pm</b>	<b>Scrutiny Panel 4</b>	<b>27</b>	
<b>11 7:40pm</b>	<b>O&amp;S Evaluation of O&amp;S Reports Working Group</b>	<b>28 - 29</b>	
<b>12 7:45pm</b>	<b>Overview and Scrutiny Reporting and Monitoring Working Group</b>		The Committee to approve the Terms of Reference of the Overview and Scrutiny Reporting and Monitoring Working Group. (Copy to follow.)
<b>13 7:55PM</b>	<b>Potential future pre decision scrutiny</b>		The Overview and Scrutiny Committee to consider any potential issues for future pre decision scrutiny.
<b>15 8:00pm</b>	<b>Urgent Items</b>		This issue is for business that by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient urgency to consider. Members or Officers that wish to raise urgent items are to inform the Chair in advance.

## NORTHAMPTON BOROUGH COUNCIL

### MINUTES OF OVERVIEW & SCRUTINY COMMITTEE

Monday, 24 September 2018

**COUNCILLORS PRESENT:** Councillor Jamie Lane (Chair), Councillor Graham Walker (Deputy Chair) Councillors Rufia Ashraf, Alan Bottwood, Terrie Eales (substituting for Councillor Gareth Eales), Paul Joyce, Sam Kilby-Shaw, Arthur McCutcheon (substituting for Councillor Cathrine Russell), Dennis Meredith, Brian Sargeant and Zoe Smith

**APOLOGIES** Councillors Aziz, G Eales, Graystone and Russell

**Witnesses** Sergeant Rod Williams, Northants Police  
Councillor Anna King, Cabinet Member for Community Safety and Engagement  
Derrick Simpson, Town Centre Manager

**Officer** Tracy Tiff, Scrutiny Officer

**Member of the Public** Brian Hoare

#### 1. MINUTES

The minutes of the meeting held on 20 June 2018 were signed by the Chair as a true and accurate record.

#### 2. DEPUTATIONS/PUBLIC ADDRESSES

Brian Hoare, individual, addressed the Overview and Scrutiny Committee on agenda item 6.

#### 3. DECLARATIONS OF INTEREST (INCLUDING WHIPPING)

There were none.

#### 4. ENFORCEMENT ISSUES

Sergeant Rod Williams, Northants Police, provided the Committee with an update regarding enforcement issues around adults riding bicycles of pavements.

Salient points:

- People cycling on the pavement can incur a fine of £50.
- There are two issues - irresponsible cycling such as those doing stunts on their bikes and responsible cyclist, ringing their bells and riding sensibly

- The Police has lots of key priorities to deal with mainly around cuckooing and anti social behaviour
- A six week operation took place around cycling on pavements; 151 people were given advise and 7 received a Fixed Penalty Notice
- NBC Wardens also have the power to enforce , work is currently underway regarding giving the Officers who give out litter fines the powers to also to carryout enforcement regarding cycling on pavements
- The Committee heard that there is confusion regarding the layout by the market whereby it indicates there is a cycle lane and could give the impression that cyclists can ride along Abington Street

The Committee asked questions, made comment and heard

- The Committee commented that there is a large sign in situ that states “No cycling” along Abington Street
- Repeat offenders are those who would receive a Fixed Penalty Notice
- In response to a question, Sargeant Williams commented that the Police have focussed on the St Crispin’s area regarding cycling on pavements. There is also the need to explore how Northampton could become more cycle friendly.
- The Chair suggested that it would be good for Overview and Scrutiny to undertake a Review around the enforcement of illegal cycling on its Work Programme next year
- The Government has issued a consultation paper around cycling.
- In response to a query regarding getting messages to the students at the University, Sergeant Williams advised that social media is a very useful tool for getting messages out. A global email would also be sent to students regarding cycling laws.

Sergeant Rod Williams, Northants Police, was thanked for providing an informative address.

AGREED: The updated was noted.

## **5. THE BUS STATION**

Brian Hoare, local resident, addressed the Overview and Scrutiny Committee. He acknowledged the value that Scrutiny can add, such as pre-decision scrutiny and scrutiny reviews but queried the value of the briefing note as in his opinion it did not identify the issues or concerns to be addressed. He queried why the schemes listed in the briefing note did not contain details and queried how this briefing would add value.

Mr Hoare was thanked for his address.

Derrick Simpson, Town Centre Manager, presented his briefing note to the Committee, highlighting the salient points:

- The report had been produced in response to a request for information around the impact of the bus station on the town centre, the Traffic Modelling Study had been

issued to the Chair. The document was very comprehensive containing over 270 pages.

- As a result of the Traffic Modelling Study the bus station opened in March 2014. There had been a few issues on the day of it opening but this in part was due to a traffic incident which led to inner ring road network in the town to coming to a halt.
- There had been some issues with pedestrians walking across Sheep Street & Bradshaw Street and not using the zebra crossings and therefore additional barriers were installed to improve safety. The traffic light sequence was monitored and altered to assist traffic flows.
- Generally, throughout the day the buses flow well, issues only arise when the artillery ring roads are blocked through accidents or planned works as these then impact on the area around the bus station.
- On average 40-60 vehicles use the Drapery illegally every hour during the daytime. NCC have undertaken studies and are aware of the issues and are seeking permission to install ANPR enforcement cameras. This will reduce the number of unauthorised vehicles travelling along the Drapery and will improve traffic flows.
- NCC and NBC are working on plans to make Bradshaw Street one way again to improve traffic flows.

The Committee asked questions, made comment and heard:

- The Chair confirmed that this report had been requested at the meeting of the Committee on 30 April 2018 as the issue had been discussed at the Work Programming event.
- The new bus station provides a much better offer to bus users and bus drivers. The bus station is well maintained, clean, improved safety with CCTV and security with good quality amenities. In comparison with the old Greyfriars bus station graffiti levels have fallen by 99%; complaints are rare and security issues are minimal.
- Previously, there was a major issue with pedestrians crossing Lady's Lane and Greyfriars Lane to enter the bus station as they wished to avoid the underground passageways. At its peak there were around 150 pedestrians hourly crossing the roads, in the new bus station this number has now reduce to a handful each hour.
- There are around 8 million bus users annually using the bus station and interchange.
- In response to a query regarding park and ride over the Christmas period, Derrick Simpson advised this was trialled many years ago from Cliftonville House on the Bedford road to town; but it was not well used despite charges being less than the parking fees. This could be looked into for the year and would involve working with partners like the University. It was noted NCC are exploring options for new park and ride sites around Northampton.

Derrick Simpson was thanked for his informative address.

AGREED: That the information provided is noted.

## **6. CSP PERFORMANCE**

Councillor King, Chair of the CSP, presented the report to the Committee; highlighting the salient points.

The Committee made comment, asked questions and heard.

- In response to a query, it was noted that the Taxi Marshalling initiative will commence on Friday 28 September 2018
- During the six week summer holidays period, six partnership days had taken place to tackle anti social behaviour, street drinking and begging in the town centre; there had been 11 arrests and 5 CPNs issued
- In response to a query, Councillor King advised that repeat offenders are issued with a CPN and if they don't comply they are arrested
- The aim is for there to be a Town Centre Police Officer – NBC are working with the Police regarding the SLA.
- It was queried whether the University would be a “dry campus”, details would be provided to the Committee.

Councillor King was thanked for providing the comprehensive update to the Committee:

AGREED: That a further update is provided to the Committee at its meeting on 29 April 2019.

## **7. PERFORMANCE MONITORING REPORT**

The Committee discussed the Performance Monitoring Report June 2018.

It was suggested that it would be useful for the Committee to ask Scrutiny Panel 2 (Homelessness and Rough Sleepers) to undertake performance management scrutiny on

HML01 and HML07

And report back to a future meeting of this Committee.

The Committee would keep a watching eye on the KPIs on waste management and would consider undertaking performance management on this KPI in a few months' time.

AGREED: That the Overview and Scrutiny Committee asks Scrutiny Panel 2 (Homelessness and Rough Sleepers) to undertake performance management scrutiny on the KPIs detailed above and to report back to a future meeting.

## **8. SCRUTINY PANELS**

### **9. SCRUTINY PANEL 1**

Councillor Smith, Deputy Chair, Scrutiny Panel 1, presented the briefing note detailing the work of the Scrutiny Panel so far.

AGREED: That the information is noted.

#### **10. SCRUTINY PANEL 2**

Councillor Walker, Chair, Scrutiny Panel 2, presented the briefing note detailing the work of the Scrutiny Panel so far.

AGREED: That the information is noted.

#### **11. SCRUTINY PANEL 3**

Councillor Sargeant, Chair, Scrutiny Panel 3, presented the briefing note detailing the work of the Scrutiny Panel so far.

AGREED: That the information is noted.

#### **(A) SCRUTINY PANEL 4**

Councillor Lane, member of Scrutiny Panel 4, presented the scope for approval.

AGREED: That the scope of the Review for Scrutiny Panel 4 is approved.

#### **12. OVERVIEW AND SCRUTINY EVALUATION OF O&S REPORTS WORKING GROUP**

Councillor Lane, Chair, Scrutiny Panel 4, presented the scope for approval.

AGREED: That the scope of the Review for Scrutiny Panel 4 is approved.

#### **13. REPORT BACK FROM NBC'S REPRESENTATIVE TO NCC'S HEALTH AND SOCIAL CARE SCRUTINY COMMITTEE**

The update from Councillor Russell, NBC's representative to NCC's Health and Social Care Scrutiny Committee was noted.

#### **14. POTENTIAL FUTURE PRE DECISION SCRUTINY**

There were none.

#### **15. URGENT ITEMS**

There were none.

The meeting concluded at 7:05 pm



## OVERVIEW AND SCRUTINY COMMITTEE

12<sup>th</sup> November 2018

**To inform the Committee about the findings of the Study of Housing in Multiple Occupation Policy.**

### Briefing Note

An increasing number of Northampton's residents are now renting their homes from private landlords. The reasons for this are complex, but include the growth in the status of the University of Northampton (and the student population), the increase of single person households, limited supply of social rented / affordable rented housing and the introduction of the "single room rate" of Housing Benefit paid to single people under the age of 35. There has also been strong international in-migration. These rented units often take the form of shared homes which appear to be popular with younger people and those on lower incomes.

In England and Wales, there is a permitted development right that allows for the conversion of dwellinghouses (Use Class C3) to houses in multiple occupation for three to six residents (Use Class C4) without planning permission. Where there are concerns about the impacts of high concentrations of houses in multiple occupation (HMOs), the local planning authority can impose (having gone through the appropriate procedure, including public consultation) an Article 4 Direction to remove this permitted development right. This has the effect of making it necessary for planning permission to be obtained before a conversion from Use Class C3 to Use Class C4 can take place. The conversion of a dwellinghouse to an HMO for more than six residents always requires planning permission

The University of Northampton has recently relocated to the Waterside site in the town centre and areas close to the new campus have experienced increased demand for housing in multiple occupation (HMOs). Concerns have been expressed about the potential impact of HMOs on the character of streets and neighbourhoods in their immediate vicinity. The Council has imposed an Immediate Article 4 Direction in the most affected area and two Non-Immediate Article 4 Directions now cover areas nearby.

An Article 4 Direction is also still in force in the area close to the main university campus prior to the relocation.

At present, there is an Interim Planning Policy Statement (IPPS) for HMOs which the Council uses when considering planning applications. Among the principles set out in the IPPS is a concentration threshold which states that a new HMO should not result in more than 15% of the total number of dwellings within a 50 metre radius of the application site being HMOs.

Earlier this year, the Council commissioned Loughborough University to carry out an investigation into HMOs, to better understand the demand for them and their role in the wider housing market to ensure that demand can be met without undermining other planning objectives, such as the need to plan for a mix of housing to meet the needs of the population and local character.

To produce the study, Loughborough University analysed the demand and supply for HMOs in Northampton, the impact of HMOs on local character, the likely future growth of Northampton's higher education institutions and good practice from elsewhere in England. Extensive stakeholder consultation was carried out involving local councillors, landlords, residents groups and letting agents.

The Study sets out a series of policy recommendations to ensure better regulation and distribution of HMOs in Northampton.

The recommendations of the study are as follows:

1. If there is adequate evidence of need, a borough wide Article 4 Direction in Northampton should be adopted to more proactively plan and manage the fluid and dynamic processes that are underpinning the continued growth and spread of HMO within Northampton.
2. A saturation threshold of 10% within 50 metres of a planning application for C4 (HMO) should be adopted in the Article 4 Direction areas, to more effectively plan the distribution of HMOs in the town, and to regulate the possible formation of new over-concentrations of HMOs in other parts of the borough.
3. The on-going proactive focus on the enforcement of licensing HMOs, and the push to enhance the quality of management within the HMO market should be fully pushed forward and supported with a continued push on the current data-led approach to identify so-called 'rogue landlords'.
4. The current direction for a more integrated and collaborative approach (planning, private sector housing and environmental health) to identifying and managing HMOs within Northampton should be sustained.
5. An annual forum for information and knowledge sharing on HMOs which includes a range of relevant stakeholders should be fully implemented, with action points that are monitored.

All of the recommendations are highly relevant to the delivery of services in Northampton. Recommendation 2 is especially relevant. On the basis of the evidence gathered in producing the Study, it represents a reduction of the 15% threshold set out in the IPPS to 10% of properties within a 50 metre radius. Officers consider that this recommendation should be reflected in the relevant policy of the Northampton Local Plan Part 2.

In suggesting that a borough-wide Article 4 Direction be considered, Recommendation 1 acknowledges that the Council could address any over-concentrations of HMOs that might occur just outside the boundaries of areas currently covered by Article 4 Directions. Anecdotally, these spillover effects have already started to happen in parts of the town.

The other three recommendations relate to activities that already take place in the Council through the Housing, Environmental Health and Planning Enforcement functions.

Author: Paul Everard – Planning Policy and Heritage Manager

19<sup>th</sup> October 2018

## Northampton Borough Council Overview and Scrutiny



### Overview and Scrutiny Committee

12 November 2018

#### Briefing Note: Revenue from Room Hire (Guildhall)

##### 1 Background

Facilities Management are tasked with creating income through the hire of the public rooms at the Guildhall for various corporate and private events. These include wedding ceremonies, receptions, Xmas parties, graduations, award ceremonies and various charity events. The current income target for this financial year is £150K.

##### 2 Room Hire Revenue Details

During 2017/2018 the total income from room hire was £173,473. This comprised:

£150,203 for room hire  
£1,563 for equipment hire  
£3,389 for external refreshments  
£14,566 for internal refreshments  
£6,572 for catering commission at 5%  
£4,071 for bar commission at 10%

During this period we gave discounts to the value of £9,738 to charities and business partners.

The breakdown of bookings were:

8 partnership bookings (NCC/LGSS at 25% discount).  
25 charity FOC (Free of Charge) bookings  
41 charity bookings at 50% discount  
22 charity bookings at 25% discount  
205 external hires  
10,737 internal room bookings

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E-mail: [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk)

# Northampton Borough Council

## Overview and Scrutiny

During the first 6 months of 2018/2019 the total income is £48,582. This comprises:

£39,825 for room hire

£524 for equipment hire

£931 for external refreshments

£7,301 for internal refreshments

£708 for catering commission at 5%

£630 for bar commission at 10% (please note this only covers April – June)

During this period we gave discounts of £3,683 to charities and business partners. The breakdown of bookings were:

4 partnership bookings (NCC/LGSS at 25% discount).

2 charity FOC bookings

16 charity bookings at 50% discount

19 charity bookings at 25% discount

67 external hires

5,032 internal room bookings

### 3 Issues Identified

There are various events throughout the year that FM facilitate FOC. Historically, and included in the room hire policy, FOC events are:

- Mayor Making
- Remembrance Sunday
- Laforey Remembrance (Sea Cadets)
- Mayors Charity Sunday
- Heritage Weekend
- Mayors Events

However, more have been added and this impacts on FM budget as income generating events cannot be facilitated due to the rooms not being available and there is a cost to keeping the building open outside of business as usual. The current cost is £81 p/h from 21:30 onwards and £94 p/h on Sundays and Bank Holidays.

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# Northampton Borough Council

## Overview and Scrutiny

Since March 2018 the following have also been facilitated FOC:

- International Women's Day
- Notre Dame School Anniversary
- Vintage Catwalk
- Tea Dance
- Music Festival
- Bloom Awards
- Diwali
- International Men's Day (although the booking was cancelled on 4<sup>th</sup> October, several events were turned away since the booking was made on 12<sup>th</sup> March 2018)
- Walter Tull Talk
- Kinky Boots Talk
- Food Fair
- Ghost Tours
- Nasty Northampton
- Kinky Boots Launch (booked on 03/11/17 and cancelled 4 weeks before event. Several events were turned away during this time)
- Sports Awards
- High Sheriff
- Twinning
- Marberg Festival
- Ride for Hope

To give an idea of lost income; nine of the events were held on Saturdays and potential income of £21,690 was not achieved. In addition, where events have been held outside Guildhall opening hours, additional costs have been incurred by the Council.

During this financial year marketing the Guildhall has been challenging because of the scaffolding that was erected for the roof works.

#### **4 Conclusion**

The Guildhall has significant potential for income generation and the Team has demonstrated the capacity to maximise this. The Guildhall is also "owned" by the residents of Northampton and there is a reasonable expectation on behalf of Members and residents that it will be available without charge.

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# Northampton Borough Council

## Overview and Scrutiny

This report demonstrates that the growth in free use of the Guildhall facilities is impacting on income generation and is actually costing the Council money, where those events are outside normal working hours and the building would normally be closed. Members' views on whether or not we should try to restrict the free of charge use of the Guildhall are invited.

Brief Author: Shelley Parker

Date: 29<sup>th</sup> October 2018

[www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny)

Call 01604 837408

E-mail: [ttiff@northampton.gov.uk](mailto:ttiff@northampton.gov.uk)



## Report to Overview and Scrutiny Committee

For: INFORMATION

Date: Monday 12<sup>th</sup> November 2018

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**Title:** Tenancies and Housing Stock

**Report of:** Mike Kay, Chief Executive: NPH.

**Telephone / Email:** 01604 837555/mkay@northamptonpartnershiphomes.org.uk

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### 1. EXECUTIVE SUMMARY

- 1.1. At the request of Councillor Jamie Lane, Chair of the Overview and Scrutiny Committee this briefing note has been prepared to inform the committee of details around *“tenancies and how Northampton Borough Council housing stock is increasing and being maintained”*.
- 1.2. The details provided below confirm that housing stock numbers continue to fall year on year through right to buy (RTB). The current trend is now forecasted that around 145 properties each year will be sold.
- 1.3. Since 2017 Northampton Partnership Homes (NPH) have been providing new additional properties through conversion of existing assets into homes, purchase of new homes and the development/regeneration of sites, although to date this has been less than those lost.
- 1.4. New proposals and strategies for developing new homes for NBC have been developed including seeking to lift the HRA (Housing revenue Account) Cap, creation of a CBS (Community Benefit Society), a new DevCo (wholly owned development subsidiary) and building within NPH. It is therefore hoped that the total number of new build can exceed those lost in future years, particularly since the Prime Ministers announcement to lift the HRA borrowing cap.

### 2. RECOMMENDATIONS

- 2.1. The Committee are requested to note the contents of the report.

### 3. DETAIL

#### 3.1. Housing Stock Numbers

3.1.1 Statistics are provided below to advise on the number of properties owned, managed, acquired and developed on behalf of NBC. It should be noted that these figures can change on a daily/weekly basis and can be different dependent upon what system is used for interrogation. As a result, for consistency in reporting we have used the LAHS (Local Authority Housing Statistical return) as the basis for reporting.

3.1.2 The table below provides statistical information on the number of Housing stock owned by NBC and managed by NPH, which confirms total rented units, excluding leasehold properties as 11,551 as on the end of last financial year.

3.1.3 It can be seen from the table below that in the last 2 financial year's stock numbers have dropped by 233. In addition stock numbers have dropped by a further 114 properties in the period since April 2018 to October 2018.

3.1.4 It should however be noted that a key reason for this recent drop has been the decommissioning of some bedsits, most notably at Overslade House which is currently being converted to 2 and 3 bed family accommodation.

Housing stock	AT 31/3/16	AT 31/3/17	AT 31/3/18
Bedsits	291	289	290
1 bed	4165	4135	4128
2 bed	3789	3725	3684
3 bed	3206	3140	3120
4 bed	217	213	215
5 bed	116	115	114
	11784	11617	11551
Data sources: LAHS 2015/16, 2016/17 and 2017/18			

3.1.5 Recognising that homes are lost due to a number of factors such as demolition, conversion, regeneration as well as RTB the table below confirms the number of homes lost through RTB in the last 3 financial years

	1/4/15 - 31/3/16	1/4/16 - 31/3/17	1/4/17 - 31/3/18
RTB Sales: 1 bed properties	-21	-20	-24
RTB Sales: 2 bed properties	-34	-48	-66
RTB Sales: 3+ bed properties	-46	-57	-48
NET CHANGE IN YEAR	-101	-125	-138

3.1.6 In addition RTB sales year to date (1<sup>st</sup> April 2018 to 30<sup>th</sup> October 2018) is 72 (44 houses, 23 flats, 2 bungalows, 2 maisonettes and 1 bedsit) with a total of 143 active applications.

### 3.2. Proposals for increasing Housing Stock

3.2.1 It is recognised that the demand for housing across the borough of Northampton is significant and growing. As of 23<sup>rd</sup> October 2018 the waiting list is a total of 3272. This is broken down as follows:

- 1 bed need – 1030
- 2 bed need – 801
- 3 bed need – 349
- 4+ bed need – 72

3.2.2 This leaves 1020 applications which are either awaiting assessment, awaiting documents to be supplied or a number suspended pending further information. This type of category would include, hospital discharge, emergency cases including adaptations, and those lacking facilities (working with Oasis House and other partners waiting for Move On agreements).

3.2.3 This demand for property breaks down into the following priority band groups:

- Emergency – 606 (including statutory homeless)
- Band A – 1214 (219 priority need asked to leave that will move into emergency if not rehoused within 56 days)
- Band B – 1089
- Band C - 363

3.2.4 This excludes people in temporary accommodation that do not have a housing application yet.

3.2.5 Northampton Partnership Homes (NPH) as part of their Asset Management Strategy have been seeking to make best use of existing accommodation and have over the last 3 years converted a number of empty spaces into new living accommodation, creating an additional 27 properties.

3.2.6 Members of the committee will also be aware that 2 years ago NPH started developing and acquiring new properties, some through regeneration and some through new build. The total number of additional homes created is detailed below.

New Provision	1/4/16 - 31/3/17	1/4/17 - 31/3/18	On site for completion by 31/3/19	Start on Site 2018/19: Completion 2019/20
Conversions	8	7	12	0
Number of new builds	0	71	63	85
Number of acquisitions	9	13	6	0
TOTAL NEW UNITS PROVIDED	17	91	81	85

3.2.7 In 2016 NPH submitted to NBC a development strategy designed to build at least 1,000 homes over the next 10 years. Following NBC's due diligence process and reports prepared by Capita, NBC's Cabinet approved the strategy at their meeting on Wednesday 21<sup>st</sup> February 2018 (Maximising the supply of new homes).

3.2.8 This strategy included developing within the HRA, building within NPH and the creation of a local, new "not for profit" housing company: a Community Benefit Society (CBS).

3.2.9 At the Councils cabinet meeting in October 2018 NBC approved, in principle, the creation of a further "DevCo" as a wholly owned Development Company to build on a commercial basis.

3.2.10 All the above provide a number of delivery vehicles for the provision of much needed new housing.

3.2.11 In June 2018 the Ministry of Housing Communities & Local Government announced an "Additional Housing Revenue Account Borrowing programme of £1 billion" (£500m outside London) for the next 3 financial years for Local Authorities to bid for. NPH, on behalf of NBC submitted a bid for £47m to provide an additional 503 homes and the outcome of this bid is currently awaited.

3.2.12 In addition the Prime Minister announced at the Conservative Party Conference the proposal to remove the HRA Debt Cap, meaning that Councils will be able to fund and build more homes through the HRA. An amendment to the legislation was implemented with the HRA Borrowing Cap being lifted as part of the Autumn Budget, with “The Limits of Indebtedness (Revocation) Determination 2018” coming into force with immediate effect. This will pave the way for a significant new council house build programme to be delivered

### **3.3. Maintenance of Housing Stock.**

3.3.1 All existing and new homes are managed by NPH on behalf of NBC through the Management Agreement which came into effect on the 5<sup>th</sup> January 2015.

3.3.2 Through the management agreement NPH in addition to delivering a range of housing services from rent collection to housing management and dealing with managing anti-social behaviour, manage and deliver all emergency and responsive repairs, planned cyclical maintenance and compliance works and a major multi-pound investment programme to all homes.

#### **3.3.3 Investment programme –**

A planned maintenance programme is managed by NPH through undertaking stock condition surveys, updating an asset database to plan and prioritise investment and improvement works including replacement of components (kitchens, bathrooms, heating etc) and enhancements to the environment around homes. We ensure all properties meet or exceed the Decent Homes Standard and deliver the works on a “whole house, whole neighbourhood” basis. The majority of works are delivered via a 10 year strategic partnership with Engie. Through this programme we will see over £100Million invested over the next 5 years.

#### **3.3.4 Compliance –**

NPH discharge all legal requirements and ensure all properties are safe through a range of planned cyclical maintenance and servicing contracts including Gas servicing, legionella testing and electrical testing. These works also importantly includes a full fire prevention programme adopting a zero tolerance approach to fire safety.

#### **3.3.5 Response repairs –**

NPH employ a circa 80 strong labour force of multi skilled tradesman including 5 new trade apprentices, who undertake the majority of

reactive, responsive and emergency repair works in house. This ensures we deliver a 24/7, 365 days a year effective and efficient emergency repairs service to tenants. Works can be ordered via NBC's contact centre, one stop shop and now direct on-line.

### **3.3.6 Voids works –**

We aim to turnaround empty properties (known as voids) as quickly as possible and let to a "fitness standard". Quick turnaround voids (those requiring minimal works, lock changes, electrical and gas safety checks) are delivered by an in-house team of multi-skilled trades. Larger or major voids are sub-contracted to Engie as part of the investment programme taking the opportunity to replace/update key components as required.

Northampton Borough Council

Overview and Scrutiny Committee

12 November 2018

Briefing Note: **NBC STREET LIGHTING**

## **1. UPDATE**

- 1.1 Following a tender process, Thorn Electrical Ltd were appointed to carry out a full inspection of all street lights in NBC ownership. The contract programme runs from July 2018 until end of November 2018.
- 1.2 As at end of October 2018 over 1200 street lights have been inspected and the final 100 street lights will be complete week commencing 12<sup>th</sup> November. The final report will be issued week commencing 19<sup>th</sup> November (slightly ahead than programme).
- 1.3 Due to a poor maintenance regime in the past, there is a significant amount of work required to bring the street lights up to standard.
- 1.4 A capital programme bid will be completed for the capital programme 2019-2020. At this stage £900,000 will be requested, but this may change once all of the data is captured and analysed.
- 1.5 All lights that provide a risk to life are being isolated and made safe.
- 1.6 Notification in the form of a sticker will be placed on the street lights to advise that a programme of replacement/rationalisation will take place next financial year. Where there is a risk to public safety in certain areas these lights will be brought forward.

## **2. NEXT STEPS**

- 2.1 With the assistance of an expert lighting engineer, an options paper will be produced in the next 16 weeks. This will consider the type of lights to be installed, with a view to reducing energy consumption and maintenance costs.

**Appendices**

None



## CABINET REPORT

<b>Report Title</b>	<b>Cabinet Response to the Recommendations from the Overview and Scrutiny Review of Child Sexual Exploitation</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	17 October 2018
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Housing and Wellbeing
<b>Accountable Cabinet Member:</b>	Councillor Stephen Hibbert
<b>Ward(s)</b>	All

### 1. Purpose

- 1.1 On 21 June 2017, Cabinet received a report on the findings and recommendations of an Overview & Scrutiny Panel Review of Child Sexual Exploitation.
- 1.2 The purpose of this report is to ask Cabinet to approve the response to the Overview & Scrutiny Panel's recommendations.

### 2. Recommendations

- 2.1 It is **recommended** that Cabinet:
  - (a) Accepts the recommendations included in the Overview & Scrutiny Panel's report on Child Sexual Exploitation; and
  - (b) Congratulates the task and finish group on a high quality and comprehensive report and thanks the group for the time and effort given to produce it.

### 3. Issues and Choices

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#### 3.1 Report Background

3.1.1 At its work programming event in April 2016, the Overview & Scrutiny Committee agreed to carry out a pre-decision review to ensure that Northampton Borough Council plays an active role in tackling Child Sexual Exploitation (CSE). An in-depth review commenced in May 2016 and concluded in March 2017.

3.1.2 This review links to the priorities in the Council's Corporate Plan, especially 'Safer Communities – Making you feel safe and secure'.

3.1.3 The key lines of enquiry were:

- To gain an understanding of the work currently being undertaken by partnerships, statutory and voluntary organisations, and the Police to address these issues
- To investigate how NBC contributes to the above work
- To raise awareness of CSE, human trafficking and domestic slavery of children in Northampton
- To explore best practice elsewhere in identifying and providing support to victims of CSE
- To understand what NBC is doing outside the Scrutiny process in relation to human trafficking and domestic slavery of children

3.1.4 A number of meetings were held to gather evidence from a broad range of stakeholders. During this process, a significant amount of evidence was heard.

3.1.5 The Overview & Scrutiny Panel's Report includes 11 recommendations. They are broadly focused on how the Council can raise awareness of Child Sexual Exploitation and work closely with other agencies to provide a more joined up approach to tackling and preventing Child Sexual Exploitation.

#### **Responses to Overview & Scrutiny Recommendations**

3.1.6 Cabinet accepts all of the recommendation in the Overview & Scrutiny Panel's report. Its response to the 11 recommendations is set out below.

3.1.8 **Recommendation 1**

**Northampton Borough Council establishes its own CSE Officer Group (to direct and co-ordinate all of the action the Council takes to detect, prevent and reduce child sexual exploitation).**

Response

A CSE Officer Group – comprising representatives from Private Sector Housing, Homelessness, Community Safety, Taxi Licensing, Neighbourhood Wardens, Environmental Protection and CCTV – has now been established and will meet quarterly to direct and co-ordinate all of the action that the Council takes to tackle child sexual exploitation in the borough. Northampton Partnership Homes will attend the Group as and when required.

3.1.9 **Recommendation 2**

**Northampton Borough Council and Northampton Partnership Homes undertake a systematic review of all public spaces within their control to ensure that those spaces are made as safe as possible.**

Response

Using an intelligence-led, targeted approach, the Council and Northampton Partnership Homes will review and risk assess all public spaces within their control – starting with those that the RISE Team has identified as posing the biggest risk – and develop and implement an action plan to make them as safe as possible.

3.1.10 **Recommendation 3**

**Officers of Northampton Borough Council meet with the Service Manager of the RISE Team on a quarterly basis to plan a programme of joint operations in Northampton in order to detect, prevent and raise awareness of CSE.**

Response

Although the Service Manager of the RISE Team is aware that he can always rely on Northampton Borough Council to support joint operations, everyone recognises the benefits of regular liaison, sharing information and pooling resources. If necessary, the frequency of the meetings will be adjusted.

3.1.11 **Recommendation 4**

**Officers of Northampton Borough Council work with Northamptonshire County Council's E-Safety Officer and the RISE Team to explore ways in which the Borough Council's website can be used to promote safe internet use by children and young people, and to publicise the services and information portals where young people can receive information and support.**

Response

Although Northamptonshire County Council's website contains advice and information about cyber-bullying and online safety, this is targeted at parents and professionals. Work is ongoing to develop the content of Northampton Borough Council's new website; this will include advice on safe internet use and where children and young people can access information and support.

3.1.12 **Recommendation 5**

**Northampton Borough Council recommends to Northamptonshire County Council's Director of Education Services that healthy relationships and sex education are included within the school curriculum.**

Response

This has been done.

3.1.13 **Recommendation 6**

**All Members of Northampton Borough Council are issued with a copy of the LGA toolkit, "Tackling CSE – A resource pack for Councillors" and the NSPCC's "Solution Focused Practice Toolkit – Helping Professionals use the approach when dealing with children and young people".**

Response

Copies of these documents will be sent to all Members, as part of a CSE Information Pack, at the beginning of November 2018.

3.1.14 **Recommendation 7**

**All Members of Northampton Borough Council should take positive steps (as Ward Councillors and School Governors) to persuade the all the borough's secondary and academies to show the short video, "Kayleigh's Love Story" to their students.**

Response

'Kayleigh's Love Story' is a warning to young people, both girls and boys, about the dangers of speaking to people they don't know online. The 5-minute film highlights just how quick and easy it can be for children to be groomed online without them, or those around them, knowing it is happening. Its purpose is to protect children.

Details of the film will be sent to all Members, as part of a CSE Information Pack, at the beginning of November 2018.

3.1.15 **Recommendation 8**

**All Officers and Members of Northampton Borough Council receive training on how to recognise the signs of CSE and how they should report it.**

Response

Using a mixture of online and face-to-face training, we will ensure that everyone:

- Has an awareness of the background to child sexual exploitation, including definitions, the key legislation and guidance and research findings;
- Understands the risk assessment process;
- Knows the categories of risk, and what vulnerability factors to look for when undertaking an assessment; and
- Has a basic knowledge of the responsibilities of the key agencies involved in helping children that are being, or at risk of being, sexually exploited.

### 3.1.16 **Recommendation 9**

**The Chief Executive of Northampton Partnership Homes is asked to ensure that all of its Officers and relevant Board Members receive training on how to recognise the signs of CSE and how they should report it.**

#### Response

Northampton Partnership Homes ensures that all of its Officers receive training on safeguarding, which includes recognising the signs of CSE and how they should report it. Board Members have not received any CSE training.

### 3.1.17 **Recommendation 10**

**Relevant Officers and Members of Northampton Borough Council undertake online training for practitioners on national best practice.**

#### Response

The CSE Officer Group will determine the most appropriate way for Officers and Members to access, and learn from, national best practice. Examples of the type of best practice that might be disseminated include the following:

- Identifying the core characteristics and signs of children facing online abuse or grooming including behavioural changes, mental health concerns and changed attitudes to phone usage;
- Engaging all agencies, parents, carers and schools in a unified strategy to educate and support children in identifying CSE; and
- Sharing lessons and practical examples of multi-agency strategies that have proved successful in combating CSE.

### 3.1.18 **Recommendation 11**

**Northampton Borough Council actively encourages and hosts a series of briefings and training sessions for community groups in the borough (including community centres and youth groups), in order to raise awareness of how to recognise the signs of CSE and how to report it.**

#### Response

Guided by the RISE Team, the Community Safety & Engagement Manager will consult with community groups and youth groups on their appetite for receiving briefings and training on CSE and how to recognise the signs and report it. Local Ward Members will be invited to attend those sessions.

## **3.2 Choices (Options)**

3.2.1 Cabinet could choose not to adopt any of the Overview & Scrutiny Panel's recommendations.

3.2.2 Cabinet could choose to adopt some of the Overview & Scrutiny Panel's recommendations.

- 3.2.3 Cabinet could choose to adopt all of the Overview & Scrutiny Panel's recommendations. This is the preferred option.

#### **4. Implications (including financial implications)**

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##### **4.1 Policy**

- 4.1.1 The action that the Council is proposing to take is in line with Council policy and reflects the priorities in the Corporate Plan 2016-20.

##### **4.2 Resources and Risk**

- 4.2.1 Implementation of the recommendations in the Overview & Scrutiny Panel's report will be met from each Service's existing resources.

##### **4.3 Legal**

- 4.3.1 There are no legal implications arising directly from this report.

##### **4.4 Equality and Health**

- 4.4.1 Implementation of the recommendations will have a positive impact on people with protected characteristics.
- 4.4.2 A Community Impact Assessment was completed as part of the Overview and Scrutiny process, and this has been updated to take into account the Overview and Scrutiny Panel's recommendations.

##### **4.5 Consultees (Internal and External)**

- 4.5.1 The Panel took evidence from a wide range of Stakeholders and Councillors from Northampton Borough Council and Northamptonshire County Council:

###### Internal expert advisors

- Leader of the Council, NBC
- Cabinet Member for Community Safety, NBC
- Director of Customers and Communities, NBC
- Environmental Health and Licensing Manager, NBC
- Chair of the Community Safety Partnership
- Service Manager, Anti-Social Behaviour Unit

###### External expert advisors

- Head of Protecting Vulnerable Persons, Northamptonshire Police
- Service Manager, RISE Team
- Senior Manager, Northamptonshire Safeguarding Children's Board
- Director, Education Services, NCC
- Representative, Children's Rights' Group, Corporate Parenting Board
- Chief Officer, Northamptonshire Victim Support
- Cabinet Member for Adult Services, NCC
- Cabinet Member for Children's Services, NCC

- Chair, Northamptonshire Safeguarding Children Board
- Service Manager, Barnardo's
- Service Manager, Save the Children
- Chief Officer, Service Six
- Chief Officer, Lowdowne Centre
- Manager, Free to Talk Group
- Chief Officer, Rape and Crisis Centre
- Chief Executive, Northampton Partnership Homes (NPH)
- Chief Officer, Northamptonshire Healthcare NHS Foundation Trust

#### 4.6 How the Proposals deliver Priority Outcomes

4.6.1 Implementation of the Overview & Scrutiny Panel's recommendations will help meet the following priority in the Corporate Plan:

- **Safer Communities:** It will help people to feel safe and secure by improving people's awareness of the signs of Child Sexual Exploitation and taking positive, joined-up action to tackle and prevent it.

#### Appendices

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None

#### Background Papers

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Overview & Scrutiny Panel Report on Child Sexual Exploitation (Pre-Decision Scrutiny) May 2017

**Phil Harris**  
**Head of Housing and Wellbeing**  
**01604 837871**

**Appendices**

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**NORTHAMPTON**  
BOROUGH COUNCIL**CABINET REPORT**

<b>Report Title</b>	<b>Cabinet's Response to Overview and Scrutiny Committee - Dementia Friendly Town</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	17 <sup>th</sup> October 2018
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Customer and Communities
<b>Accountable Cabinet Member:</b>	Cllr Anna King
<b>Ward(s)</b>	Borough Wide

**1. Purpose**

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- 1.1 To provide a response to Overview and Scrutiny Committee's pre-decision scrutiny report on Northampton being recognised as a Dementia Friendly Town

**2. Recommendations**

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That Cabinet gives careful consideration to the Overview and Scrutiny recommendations detailed below:-

- 2.1 Northampton Borough Council works towards "Dementia Friendly Status for Northampton" being achieved. A Dementia Friends Champion is nominated to lead on this work.
- 2.2 A Dementia Forum is established. Northampton Interfaith Forum (NIFF) is invited to join the Forum.

- 2.3 Northampton Borough Council registers with the Alzheimer's Society as part of the Dementia Friendly Recognition Scheme.
- 2.4 Dementia Friends information and training is included in both Councillor and staff inductions.
- 2.5 A Councillor Champion for older people, focussing on dementia is appointed.
- 2.6 The Dementia Friends Champion liaises with the local churches in Northampton to ascertain what Groups are currently available and whether further Groups such as Care and Share could be introduced.
- 2.7 The Dementia Friends Champion has dialogue with the Transport Manager of UNO (which is a university bus that everyone can use) the Head of Vulnerable Persons, Northants Police, regarding training for drivers of UNO around raising awareness of those living with dementia.
- 2.8 The Dementia Friends Champion works with the Assistant Chief Executive, Northamptonshire Carers, regarding the introduction of ID cards for carers when travelling with someone living with dementia.
- 2.9 Thanks Overview and Scrutiny Committee for its detailed and robust report.

### **3. Issues and Choices**

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#### **3.1 Report Background**

- 3.1.1 The purpose of the Scrutiny Panel was to investigate if the town of Northampton can become a Dementia Friendly Town.
- 3.1.2 A report was presented to Cabinet on 13<sup>th</sup> June 2018 to notify it of the work undertaken by the Scrutiny Panel.
- 3.1.3 The Scrutiny Panel decided that the following needed to be investigated and linked to the realisation of the Council's corporate priorities.

Background data, including:

- Presentation to set the scene: Being Dementia Friendly, Dementia Friends Programme, Dementia Friends Champion, BSI Code of Practice for Dementia Friendly Communities, Foundation Criteria
- Relevant national and local background research papers
- Definitions – Dementia
- Relevant Legislation
- Statistical information
- Relevant published papers
- Best practice external to Northampton
- Local Stakeholders and professionals

- Internal expert advisors:
  - Cabinet Member for Community Engagement and Safety, NBC
  - Cabinet Member for Housing and Wellbeing, NBC
  - Head of Housing and Wellbeing, NBC

### **3.2 Choices (Options)**

- 3.2.2 Cabinet may choose to agree to any or all of Overview and Scrutiny Committee's recommendations in full or part.
- 3.2.3 Overview and Scrutiny committee have provided Cabinet with a robust and detailed report to support its recommendations.

## **4. Implications (including financial implications)**

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### **4.1 Policy**

- 4.1.1 There are no policy implications directly arising from this report.

### **4.2 Resources and Risk**

- 4.2.1 Whilst there is no cost involved, the work will require officer's time to be taken into consideration.

### **4.3 Legal**

- 4.3.1 There are no legal implications directly arising from this report

### **4.4 Equality and Health**

- 4.4.1 Equality and health implications will be taken full account of in the development of the proposed recommendation.
- 4.4.2 There will be an equalities impact assessment undertaken as an integral part of the process.

### **4.5 Consultees (Internal and External)**

- 4.5.1 A range of stakeholders were consulted with as part of the overview and scrutiny review.

### **4.6 How the Proposals deliver Priority Outcomes**

- 4.6.1 The proposal is for Northampton to become a Dementia Friendly Town.
- 4.6.2 This is in line with the Councils priorities, Love Northampton, Safer Communities, Housing for everyone and working hard and spending your money wisely.

## **5. Background Papers**

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Overview and Scrutiny Committee Scrutiny Report – Dementia Friendly Town,  
April 2018.

**Marion Goodman**  
**Head of Customers and Communities**



**NORTHAMPTON  
BOROUGH COUNCIL**

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**OVERVIEW AND SCRUTINY COMMITTEE**

**12 NOVEMBER 2018**

**BRIEFING NOTE:**

## **SCRUTINY PANEL 1 - HOMELESSNESS AND ROUGH SLEEPERS**

### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has an evidence gathering meeting scheduled for 8 November 2018.

### **2 UPDATE**

- 2.1 At the meeting scheduled for 8 November 2018, the Scrutiny Panel will receive responses to its core questions from key internal expert advisors; receive a briefing note around published papers about rough sleeping and homelessness, best practice and relevant legislation. The findings from the site visits will also be reported to the meeting.
- 2.2 As referred to it by the O&S Committee, the Committee will also undertake performance management scrutiny and report back at a future meeting.
- 2.3 It is expected that the Panel will continue to short relevant films and interviews in relation to its scope.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 24 January 2019.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

### **3 RECOMMENDATION**

- 3.1 That the Overview and Scrutiny Committee notes the progress report.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Cathrine Russell, Chair, Scrutiny Panel 1

9 October 2018



**NORTHAMPTON  
BOROUGH COUNCIL**

## **NORTHAMPTON BOROUGH COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**12 NOVEMBER 2018**

#### **BRIEFING NOTE:**

#### **SCRUTINY PANEL 3 - NORTHAMPTON POST UNITARY**

#### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has held one evidence gathering meeting scheduled for 29 November 2018.

#### **2 UPDATE**

- 2.1 At the meeting scheduled for 29 November 2018, the Scrutiny Panel will receive responses to its core questions from key internal expert advisors.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 31 January 2019.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

#### **3 RECOMMENDATION**

- 3.1 That the Overview and Scrutiny Committee notes the progress report.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Brian Sargeant, Chair, Scrutiny Panel 2

9 October 2018



**NORTHAMPTON  
BOROUGH COUNCIL**

## **NORTHAMPTON BOROUGH COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**12 NOVEMBER 2018**

#### **BRIEFING NOTE:**

#### **SCRUTINY PANEL 2 - MOVE OF THE UNIVERSITY**

#### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Scrutiny Panel has held one evidence gathering meeting scheduled for 22 November 2018.

#### **2 UPDATE**

- 2.1 At the meeting scheduled for 22 November 2018, the Scrutiny Panel will receive responses to its core questions from key internal expert advisors.
- 2.3 Further evidence gathering meetings are scheduled, with the next one set for 31 January 2019.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

#### **3 RECOMMENDATION**

- 3.1 That the Overview and Scrutiny Committee notes the progress report.

Author: Tracy Tiff, Overview and Scrutiny Officer, on behalf of Councillor Graham Walker, Chair, Scrutiny Panel 2

9 October 2018



**NORTHAMPTON BOROUGH COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**12 NOVEMBER 2018**

**BRIEFING NOTE:**

**SCRUTINY PANEL 4 – ADULT SOCIAL CARE FACILITIES**

**1 INTRODUCTION**

- 1.1 The Overview and Scrutiny Committee commissioned Scrutiny Panel 4 to undertake a Review regarding: Adult Social Care Facilities the rationale being “to carry out investigation into Adult Social Care facilities in the area to identify future demand patterns, in order that the new Unitary Council is able to better plan for the needs of older people in the future.”

**2 UPDATE**

- 2.1 An evidence gathering meeting was held on 8 October 2018, which agreed the core questions to be put to expert advisors, the series of site visits and the CIA for the Review.
- 2.2 Councillor Zoe Smith was confirmed as Chair of this Scrutiny Panel, with Councillor Sally Beardsworth as Deputy Chair.
- 2.3 The next evidence gathering meeting is set for 6 November 2018.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

**3 RECOMMENDATION**

- 3.1 That the Overview and Scrutiny Committee notes the progress report.



**NORTHAMPTON  
BOROUGH COUNCIL**

**NORTHAMPTON BOROUGH COUNCIL**

**OVERVIEW AND SCRUTINY COMMITTEE**

**12 NOVEMBER 2018**

**BRIEFING NOTE:**

## **OVERVIEW AND SCRUTINY – EVALUATION OF O&S REPORTS**

### **1 INTRODUCTION**

- 1.1 Since the last meeting of the Overview and Scrutiny Committee, the Working Group has an evidence gathering meeting scheduled.

### **2 UPDATE**

- 2.1 At the meeting scheduled for 19 November 2018, the Working Group will review the effectiveness of the following previous Overview and Scrutiny Reports:

Tree Policy - £100,000 for five years – Progress report

**2010/2011**

[Northamptonshire Alcohol Strategy](#)

**2011/2012**

[Hate Crime](#)

**2012/2013**

[Serious Acquisitive Crime, Violent Crime and Community Safety](#)

**201/2014**

[Improving the Town's Parks](#)

**2014/2015**

[Tree Maintenance](#)

[Keep Northampton Tidy](#)

- 2.3 Further meetings are scheduled, with the next one set for 15 January 2019.
- 2.4 In accordance with the Scrutiny Panel Protocol the Chair of this Scrutiny Panel will provide written progress reports to future meetings of the Overview and Scrutiny Committee for information.

### **3 RECOMMENDATION**

- 3.1 That the Overview and Scrutiny Committee notes the progress report.